

PROVIDENCE TOWNSHIP FIRE – RESCUE MEMORANDUM

To: Board of Trustees
Cc: Fiscal Officer

From: Chief Bretzloff

Date: February 5, 2007

Subject: Fire Chief's Report

I have the following to report for the month of January:

Emergency Calls:

- EMS: 20
- FIRE: 2
- MVC: 4
- Mutual Aide: 0
- Public Service: 6

Total: 32 Calls

Emergency Call Response:

Part Time: 15 Emergency calls were handled by our part-time personnel.

Volunteer: 17 Emergency calls were handled by our volunteer personnel.

Training:

We have three personnel attending the Basic EMT class in Richfield Township. The other four personnel, that were approved to attend, had conflicts with their schedules and were not able to attend this class. All four have expressed interest in a future class that meets their schedule.

All personnel are working on completing their required NIMS training.

Grants:

We have completed the fit testing for the self contained breathing apparatus. This is the second half of our Assistance to Firefighters Grant for 2005. We are in the process of evaluating the needs of the Department and should be ready to place the order soon. The new contact information has been updated and our mid-grant report has been submitted.

The 2007 Assistance to Firefighters Grant opens in March 2007. We will be applying for complete sets of turnout gear for all department personnel.

Personnel:

We have received four applications for the position of Volunteer Firefighter / EMT. The applicants were interviewed by the Board of Officers with a unanimous decision to move forward with their appointment.

Michael Copeland: Currently has his Firefighter and EMT B certification. Mr. Copeland is also a Township resident.

Sarah Cundiff: Currently has her Firefighter certification and is enrolled in an EMT class at Owens College and plans to take her Paramedic in the fall of this year. Ms. Cundiff is also a Township resident.

Keith Hudson: Mr. Hudson does not have any certification but is anxious to take both Fire and EMT classes. Mr. Hudson lives in Swan Creek Township.

Mandie Baldwin: Ms Baldwin does not have any certifications but is anxious to take both Fire and EMS classes. Ms. Baldwin is a Township resident.

With the recommendations by the Officers, I would recommend the appointment of Michael Copeland, Sarah Cundiff, Keith Hudson and Mandie Baldwin. Their appointment is subject to passing the standard pre-employment physical at St. Luke's Occupational Health and serving a one year probationary period.

On January 17, 2007, I received a resignation letter from Captain Donald Triggs. Captain Triggs and I sat down and discussed his intentions prior to the acceptance of his letter. Captain Triggs has been contemplating this decision for a while. Due to the training demands and call volume of today's fire service and his schedule, he has chosen to resign after 10 years of quality service to our community. I did regrettably accept his letter, thanked him for his many years of service and wished him the best in his future endeavors.

Misc:

Bittersweet Farms annual inspection was completed. We are working with their staff to enhance our response to their facility by use of Knox Box and alarm notification.

The State Mandated Firehouse software has been installed and the majority of the departmental information has been updated. We are in the process of entering the run data as required for state reporting and billing purposes.

Lt. Pawlinski is working on the DEA drug license that is scheduled to be renewed by March 31, 2007.

A meeting with Great Lakes Billing was held on January 25, 2007. There were some options discussed however no decision has been made at this time. I am waiting on them to forward legal opinions for our solicitor to review. I will keep you posted on any updates.

Mike Bays from Lucas County has made his site visit and we are working toward getting the MDT's in all of our apparatus along with Bi-directional amplifiers in both stations. This should solve some of our MDT connection issues and afford our crews with up to date information on the calls that they are responding to. There will be more updates to follow.

Respectfully Submitted
Jeff Bretzloff
Fire Chief